

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 23 March 2016 at 7.00 pm.

Present: Cllr Richardson (Chairman) Cllr Miss Dams Cllr Mrs Johnson
Cllr Mrs Mills Cllr Poolford Cllr Scullion
Cllr Sibley-Calder Cllr Mrs Simpson Cllr Swan
Cllr Thompson

Mr. David Siddle - East Riding of Yorkshire Council (item 16/091).

The clerk Steve Sanderson recorded the minutes. **Parishioners present:** One

16/071 To receive and approve apologies for absence: Cllr Wardell.

16/072 Declaration of Pecuniary and Non- Pecuniary interests

Cllr Mrs Mills	Item No 15	Non pecuniary	HCSRA Committee Member
Cllr Poolford	Item No 22	Non pecuniary	Resides adjacent Sheepman Lane
Cllr Mrs Simpson	Item No 15	Non pecuniary	HCSRA Trustee

16/073 To confirm as a true record the Minutes of the Meeting of the Parish Council held on Tuesday 23 February 2016 - having been previously circulated, the minutes were agreed as a correct record and signed by the Chairman (proposed Cllr Mills/seconded Cllr Scullion)

16/074 Co-option of Councillors - Councillors considered a letter received from a resident who had expressed an interest in joining the Council, unfortunately the resident was unable to attend the meeting - **Resolved** - that the resident be invited to the next meeting and asked to submit a CV in support of the request to join the Council.

16/075 To receive information on the following on-going issues (not included elsewhere) and decide further action where necessary:

- a) **Receipt of £95.04 from the East Riding of Yorkshire Council in respect of Community Recycling Credits for the period October 2015 to December 2015 – Noted.**
- b) **To consider the criteria for the forthcoming photographic competition (e-mailed to Cllrs 16/03/2016) - Noted** - the closing date for applications is 13th May 2016.
- c) **To provide an update on the introduction of a “No Cold Calling Zone” – Noted** - the clerk was seeking views on establishing a “No Cold Calling Zone” from residents on Londesborough Road, Cranswick.
- d) **To provide an update on the provision of a pedestrian crossing (e-mailed to Cllrs 03/03/2016) Noted** – a pedestrian crossing survey was to be undertaken on Main Street, Cranswick by the East Riding of Yorkshire Council on the 12 April 2016.

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- e) **To provide an update on Planning Application 14/02093/OUT re. 4 The Green – Noted** - that no further action was to be taken pending publication of the Planning Inspector's Report on the East Riding Local Plan Allocations Document 2012-2029.

16/076 Police Report: - the correspondence from the Police since the 23 February 2016 was noted.

16/077 Public Participation: **To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person).** Councillors were informed that an outline planning application was to be submitted in respect of the next stage of the Williamsfield Development. The site was to the south west of approved Development and was to be potentially a mixed housing development. It was noted there was the opportunity for accompanied site visits, by appointment, to inspect the area proposed.

16/078 Planning Matters: Notice of Decision made by the ERYC

A	16/00058/PLF - Erection of two storey extension to rear, 8 Hutton Balk, Hutton, East Riding of Yorkshire, YO25 9PT – Approved – 3 conditions - Noted
B	15/03907/PLF - Erection of a pair of 3 bedroom semi-detached dwellings with pedestrian access at Land To The Rear of 24 The Green, Hutton Cranswick, East Riding of Yorkshire Approved – 6 conditions - Noted

16/079 Planning Applications:

A	16/00562/PLF - Erection of a single storey extension to rear, construction of glazed link to rear, alterations to existing garage, to provide additional living accommodation following demolition of existing outbuilding and construction of new garage block - Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Full Planning Permission - No objections (proposed Cllr Mills/seconded Cllr Thompson).
B	16/00563/PLF - Erection of a single storey extension to rear, construction of glazed link to rear, alterations to existing garage, to provide additional living accommodation following demolition of existing outbuilding and construction of new garage block - Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Listed Building Consent- No objections (proposed Cllr Mills/seconded Cllr Thompson).
C	16/00647/TCA - HUTTON CONSERVATION AREA - Fell two ash trees to the front of the property due to poor condition raising potential danger concerns - Viking Holme, 11 Church Lane, Hutton, East Riding of Yorkshire, YO25 9PS - Tree Works in Conservation Areas - No objections (proposed Cllr Sibley-Calder/seconded Cllr Dams).
D	16/00804/TPO - TPO HUTTON CRANSWICK NO. 4 - 2004 (REF810) T1: Copper beech; crown reduce by approx 1 metre to reduce laterals back to a suitable growing point, take out over east facing side badly cut pegs - 40 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PH - Works to Protected Trees - No objections (proposed Cllr Sibley-Calder/seconded Cllr Johnson).
E	16/00426/OUT - OUTLINE - Erection of 5 dwellings following demolition of existing buildings (access and scale to be considered) - Land West of 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Outline Planning Permission - Object for the following reasons: the proposed development is an extension to the existing building line and part of the development goes beyond the Cranswick Development Line, this will create an unwelcome precedent. The proposed entrance has poor access and will constitute a danger to road safety. The development

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	will exacerbate the strain on the sewage system currently experienced by the village (proposed Cllr Simpson/seconded Cllr Sibley-Calder).
F	16/00798/TCA CRANSWICK CONSERVATION AREA - Crown reduce cherry tree by 8-10ft back to previous cuts on main framework to reduce below the telephone wires in the front garden in order to prevent possible damage, 46a Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY- Tree Works in Conservation Areas- No objections (proposed Cllr Sibley-Calder/seconded Cllr Mills).
G	16/00881/OUT - Outline - Erection of a dwelling (All Matters Reserved) Land West of 89 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Outline Planning Permission - Object for the following reasons: the proposed development will create a lack of private space and result in a loss of open space. The development will exacerbate the strain on the sewage system currently experienced by the village (proposed Cllr Scullion/seconded Cllr Poolford).

- 16/080 To receive representatives' reports –information only**
Cllr Simpson reported there was still uncertainty on the arrangements for In Bloom judging for 2016.
- 16/081 To receive play area report (and quarterly/annual report if applicable) and agree to any repairs/changes – Noted - (a)** Cllr Poolford outlined a proposal that would improve the drainage system around the play area - **Resolved** – to implement the proposed improvement works at a cost of £2794.00 (proposed Cllr Simpson/seconded Cllr Swan). **(b)** – the Big Lottery had awarded the Council a Conditional Grant Offer for a new Roundabout – **Resolved** – the clerk was given approval to enter into the Contract as outlined in Annex C of the Offer – (proposed Cllr Thompson/seconded Cllr Swan).
- 16/082 Community Safety Strategy – to agree to progress with matters of safety within the parish – Noted -** the damage to Cranswick Green by horse riding. An article was to appear in the Bulletin asking horse riders to refrain from exercising horses on the Green until the ground conditions improved. The Spar was to be made aware of the damage to drain cover in the area at the entrance to the shop.
- 16/083 Clerk's report – To update the Parish Council on progress from previous meetings or on any subject not otherwise shown on the agenda**
(a) Yorkshire and Humber Carbon Capture Storage Cross Country Pipeline – letter from National Grid Carbon Ltd – Noted – that as a result of the Secretary of State delaying the decision in determining the application for a Development Consent Order the National Grid was to cease all ongoing Easement and associated Land negotiations on the White Rose Project.
- 16/084 Garden Allotment – Monthly report & considerations**
a) **To inform the Council of any changes of tenancy:** No changes.
b) **To approve/advise of the erections of sheds, greenhouses:** No changes.
c) **To consider action as regards any management and/or tenancy issues:** None required.
- Cllr Poolford proposed a number of measures to improve the security to the allotments - **Resolved** - to implement the proposed security works at an estimated cost of £2700.00.

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- 16/085 HCSRA Report – for information only**
Cllr Wardell submitted a report; the report from the F.A.'s pitch improvement officer was still awaited, initial feedback had identified problems of soil compaction, the invasion of moss and the need to own grass cutting and care equipment. The maintenance of the Astro turf would be completed by the end of March. An area between the tennis court and road may be used by 'soft play' as a garden area. The Tennis Club is to submit 6 teams to the league and had re-introduced social/family membership. Work had started on improving grass tennis courts. The Cricket Club is to complete work on cricket nets and has a new mobile cover that is to be used as changing facilities and shelter during poor weather. The next quiz night was to be on the 15th April 2016. A team of teachers and students from a Halifax School will stay overnight as they complete a charity coast to coast ride on the 14th July 2016. There was to be a cycle event on the 16th July 2016. - **Noted.**
- 16/086 Centenary Wood: To approve maintenance work as necessary:** - the East Riding of Yorkshire Council was not able to provide an advisory service on tree thinning - **Agreed** – the clerk to seek advice on tree thinning from Bishop Burton College.
- 16/087 Gatehouse lake facility – to approve maintenance work as necessary – Noted** - that work on the bird hide was complete. There was a need for notices as a reminder to keep the area clean and tidy.
- 16/088 War Memorial – to approve maintenance work as necessary – Resolved** – to accept a quotation in the sum of £800.00 for improvements to the inner pathway of the war memorial (proposed by Cllr Simpson/seconded by Cllr Mills).
- 16/089 To consider a request to enter into a deed of easement for access to 14 The Green, Cranswick – Resolved** - to approve in principle to grant an easement to access 14 The Green subject to a signed Agreement and the payment of £500 for the right (proposed Cllr Richardson/seconded Cllr Sibley-Calder).
- 16/090 To consider a request from Hull and East Riding Citizens Advice Bureau for financial – Resolved** - that the Parish Council offer to pay for a monthly 4 hour session at the HCSRA clubhouse (proposed Cllr Richardson/seconded Cllr Thompson).
- 16/091 To receive a visit from David Siddle (East Riding of Yorkshire Council - Rural Housing Enabler) to inform the Parish Council on the outcome of the recent Housing Needs Survey undertaken in the village** Councillors gave consideration to the results of the Housing Needs Survey outlined by David Siddle and **Resolved** – to request David Siddle proceeds to the next stage of exploring the possibility of providing an affordable housing scheme within the village (proposed Cllr Sibley-Calder/seconded Cllr Scullion).
- 16/092 To consider the state of the highway and the management of utilities on Sheepman Lane** – considerable damage had been caused to the grass verge and road as a result of constant activity by contractors dealing with what appeared to be a significant operational problem with the sewage pumping station on Sheepman Lane - **Resolved** – that action is taken to repair the damage as reported and that Yorkshire Water be requested to resolve the problems as a priority. The clerk arranges: **(a)** a meeting with representative from Yorkshire Water and **(b)** a site meeting with Ward Councillors and the East Riding of Yorkshire Council's highway maintenance area engineer (proposed Cllr Thompson/seconded Cllr Richardson).

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- 16/093** To consider a request to assist East Riding of Yorkshire Council in preparing a Brownfield Site register – **Resolved** – to defer this agenda item until the next meeting.
- 16/094** To consider the Partnership Agreement with East Riding of Yorkshire Council in relation to the Local Paths Partnership Grant for 2016/2017 – **Resolved** – to enter into the Partnership Agreement with the East Riding of Yorkshire Council (proposed Cllr Poolford/seconded Cllr Sibley-Calder).
- 16/095** To consider the appointment of external auditors for the period after 1 April 2017 – **Resolved** – to accept the appointment of external auditors on behalf of smaller bodies as proposed by the Smaller Authorities' Audit Appointments Limited (proposed Cllr Johnson/seconded Cllr Mills).
- 16/096** To consider a letter from a resident about the poor condition of the road on Mill Street, Hutton - **Resolved** – the content of the letter was not a matter which the Parish Council could get involved in and a response was to be sent accordingly (proposed Cllr Johnson/seconded Cllr Simpson)
- 16/097** To approve the accounts for payment

Cheque no	Name	Details	VAT (£)	Total (£) Inc. VAT
Auto pay	Dee Atkinson & Harrison	Management Fee.	27.13	162.79
2952	HC Methodist Chapel.	Hall hire (23/03/2016).		14.00
2953	HMRC	PAYE/NIC Liability.		261.20
2954	HC Bowls Club	Grant towards cost of new mat for short mat bowling.		450.00
2955	npower	Village pond energy (period 19/11/15 - 22/2/16).	1.90	39.91
2956	Fields in Trust	Membership fee.		50.00
2957	P.A. Watson	Supply and fit bird hide.		2750.00
2958	J. Scullion	Wildlife information posters.		19.91
2959	Autela Limited	Payroll services.		30.00
2960	S.G. Richardson	Expenses.	3.63	32.49
2961	S A Agricultural	Upkeep of pond and play area.	12.00	72.00
2962	Administration	Salary and expenses.	14.68	467.65
2963	ERYC	Stationery.	5.38	32.28

Resolved – to approve the accounts for payment as presented (proposed Cllr Thompson/seconded Cllr Swan).

- 16/098** To respond to correspondence/items for information/next agenda:

- a) Presentation received from POWER Action Group – **Noted.**
- b) Meeting with Gas Companies – e-mail from Frack Free East Yorkshire – **Noted.**
- c) Fracking - e-mail from ERNLLCA – **Noted.**
- d) The Queen's 90th Birthday – newsletter from Insurance Broker – **Noted.**
- e) Parish News March Edition – **Noted.**
- f) New and improved Neighbourhood Planning Roadmap resource – **Noted.**
- g) Tesco's Bags of Help grant scheme – **Noted.**
- h) Connecting Communities Grant Money – **Noted.**
- i) Information regarding 'Meet the Regulator' event on 23 March 2016 – **Noted.**

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- j) Open Spaces Spring 2016 publication – **Noted.**
- k) Instruction letter received from PKF Littlejohn LLP relating to the Annual Return for the year ending 31 March 2016 – **Noted.**

16/099 To confirm the date of the next meeting – Agreed – 27 April 2016 at 7.00pm at the Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 8.50 pm.

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